

Kimberly A. Rubal

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Experience

US COURTS, Los Angeles, CA 2010 to present Communication Web Specialist

Oversee the administration and management of the Court's public and internal websites, leveraging expertise in **Drupal** and **Microsoft SharePoint** for full-stack development and support.

Deliver creative services, including designing **logos, flyers, marketing materials**, and overseeing **photography, email campaigns**, and the Court's **social media presence** to enhance engagement and branding.

Selected for the prestigious **Court Exchange Program**, collaborating with the Communications Office in Washington, D.C., to provide web services and solutions adopted nationwide by Federal Judiciary Systems and Courts.

Active contributor since 2024 to a comprehensive **Court Website Refresh Project**, spearheading the redesign and migration of approximately **240 Court websites** to **Drupal** for improved functionality and user experience.

UNIVERSITY OF SOUTHERN CALIFORNIA, Los Angeles, CA 2016 to present Part-Time Lecturer

Teach undergraduate courses focused on **HTML, CSS**, and **jQuery**, emphasizing both foundational concepts and practical, hands-on applications.

Guide students in developing responsive and accessible web designs, fostering critical skills for modern web development.

Incorporate real-world examples and projects to prepare students for industry standards and trends.

CALIFORNIA STATE UNIVERSITY, Los Angeles, CA 2002 to present Adjunct Professor

Teach courses at the **College of Education**, focusing on the application of **computer technologies** in **Education** and **Instructional Design**.

Equip students with practical skills to integrate technology into instructional practices, enhancing learning outcomes and engagement.

OCCIDENTAL COLLEGE, Los Angeles, CA 2006 to 2010 Web Technology Specialist

Provided end-user design and technical support for the College's web systems, serving as the **administrator** for an XML/XSL-based Internet Content Management System and managing the **WordPress** environment.

Supported **Moodle** and **Blackboard** Learning Management Systems, assisting faculty and staff with integration into curricula and daily operations.

Delivered technical training, developed comprehensive technical documentation, and guided the College community in leveraging social and media technologies effectively.

Collaborated with faculty to innovate curriculum design by integrating cutting-edge technologies, enhancing teaching methods and student engagement.

CALTECH, Pasadena, CA 1999 to 2006 Sr. System Administrator

Provided **help desk support** and **technical consultation** for faculty, staff, and students at the **California Institute of Technology**, specializing in **UNIX, LINUX, Mac, and Windows** software, hardware, network systems, and peripheral devices.

Assisted in maintaining campus websites and contributed to the development of **online training courses** to enhance campus-wide technical education.

Designed, coordinated, and implemented a company-wide online ethics course for the Ethics Office at JPL in 2004.

Served as **system administrator** for the **GALEX satellite project**, supporting critical systems for its successful launch in **April 2003**.

KAISER PERMANENTE, Pasadena, CA 1991 to 1999

Cache/Unix Systems Engineer (Summer 2006)

LAN/Server Desktop Consultant (04/97 – 02/99)

Senior technical consultant assisting in all aspects of hardware/software and network installation and support of Kaiser's Clinical Systems Development Applications.

Sr. Systems Project Analyst (11/96 - 04/97)

Assisted in the management and support of **data warehouse tools** and a range of technical applications utilized across the department for the department of Data Quality Information and Integration at Regional Kaiser Headquarters.

Desktop/Network Project Manager (04/95 - 11/96)

Coordinated the replication and installation of new **client server applications** and **mainframe systems** at selected Kaiser Permanente medical facilities.

Assisted in the deployment of **Lotus Notes** for Southern California Kaiser Permanente providing Notes administration and desktop installation and support.

Business Analyst/IT Manager (04/91 - 04/95)

On-site supervisor for the end-user computing department that provided telecommunication (both voice and data), microcomputer, network and mainframe support and services to the Los Angeles Medical Center.

FIRST INTERSTATE, Los Angeles, CA 1988 to 1991 Senior Systems Analyst

Coordinated, consulted and provided technical support on an **ACH direct deposit financial system**

Served as **project leader** for any enhanced or development projects on the system.

MCA RECORDS, Universal City, CA 1985 to 1988 Systems Analyst

Responsible for the development of an online **CICS Order Entry System** for MCA Records.

Interfaced extensively with end users (record executives) to analyze system requirements, designed program specifications, coordinated programming efforts, conduct user testing

EXXON COMPANY, Houston, TX 1984 to 1985 Programmer Analyst

Programmed and supported domestic and overseas Payroll Information systems.

Education

M.A. in Instructional Technology/California State University, Los Angeles (4.0 GPA) B.S. in Quantitative Business Analysis/Penn State University, (3.9 GPA–Summa Cum Laude) School of Business (Foreign Economics/Spanish) Lima, Peru South America

Other Information

Highly analytical, and a preference for research, innovation, and training Broad understanding of various levels of computers, networks, and related technology Excited by challenge and new opportunities

Self-starter, dedicated, motivated and task focused

References available upon request